



## Confirmation Form WORK & TRAVEL USA (J-1 Summer Work & Travel USA)

Please email your documents to:  
[contact@parenthese-paris.com](mailto:contact@parenthese-paris.com)

### Personal Information

Please indicate your last name, first name and **all** your middle names **exactly as they appear on your passport**

LAST NAME ..... F ☐ M ☐

FIRST AND MIDDLE NAME(S) .....

DATE OF BIRTH (DAY, **MONTH IN LETTERS**, YEAR) .....

EMAIL ADDRESS .....

NAME OF YOUR SCHOOL OR UNIVERSITY: .....

DID YOU FIND YOUR EMPLOYER VIA A PAID PLACEMENT AGENCY? YES ☐ NO ☐ IF SO, NAME OF AGENCY.....

### Billing Address

NAME OR COMPANY NAME.....

ADDRESS .....

POSTAL/ZIP CODE .....CITY / STATE / COUNTRY .....

NAME AND EMAIL OF HOST COMPANY CONTACT.....

### Dates and Fees

DATE OF DEPARTURE ..... / ..... / ..... (MAXIMUM 5 DAYS BEFORE YOUR JOB START DATE)  
day month year

SUMMER JOB START DATE ..... / ..... / .....  
day month year

SUMMER JOB END DATE ..... / ..... / .....  
day month year

RETURN DATE ..... / ..... / ..... (MAXIMUM 30 DAYS AFTER YOUR JOB END DATE)  
day month year

**Should you choose to make travel arrangements prior to your visa approval, purchase MODIFIABLE TICKETS ONLY.**

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## Fees (including insurance and SEVIS fees)

1 - 5 months	<input type="checkbox"/>	1000 EUR
Optional, French Express mail fee	<input type="checkbox"/>	30 EUR
Optional, International Express mail fee	<input type="checkbox"/>	70 EUR
Optional, Acceleration fee (receipt of your DS-2019 in 2 weeks maximum)	<input type="checkbox"/>	120 EUR
<div style="text-align: right;"><b>TOTAL</b> _____</div> <div style="text-align: right;">All fees subject to change without notice EUR</div>		

### PLEASE CHOOSE YOUR PAYMENT METHOD:

- ☐ Online Card payment (YOU WILL RECEIVE A LINK BY EMAIL)
- ☐ CHECK TO THE ORDER OF PARENTHÈSE
- ☐ WIRE TRANSFER /BACS (YOU WILL RECEIVE OUR BANK DETAILS BY EMAIL)

## Terms and conditions

The above program fees include a handling fee of €100 and your SEVIS fees (€30). All reimbursement requests must be sent by email to Parenthèse who will apply the following conditions:

- **The €100 handling fee is non-refundable, regardless of the reason or date of cancellation.** Should you cancel your application prior to having settled your program fees, **the €100 handling fee will be due to Parenthèse.** However, the fee will be credited towards a future application, should you decide to reapply at a later date.
- The SEVIS fee (€30) is only refundable if your documents have not yet been issued by CIEE at the time of your cancellation request.

In **addition**, cancellation fees will be applied as specified below:

#### Cancellation prior to departure date

- €170 for any cancellation request before departure but after DS-2019 issuance (return of original DS-2019 is mandatory). This fee is reduced to €120 when the cancellation is due to a visa refusal (the refusal letter from the Embassy will be required).

#### Cancellation after departure date

- No refund will be given.

#### Reimbursement of acceleration or expedited fee

- The acceleration fee will only be refunded if the turnaround time is not respected due to an error or negligence on the part of Parenthèse or CIEE. Should the timeline not be respected due to the employer, there will be no refund.

Date \_\_\_\_\_

Signature: